

MINUTES

ANNUAL GENERAL MEETING

MEETING HELD AT HOPE BOWDLER VILLAGE HALL

MONDAY 15th MAY 2017 at 7.50pm

040/17 - Present & Apologies for absence

Present

Cllr. G. Watts
Cllr. T Madeley
Cllr. Colin Pugh
Cllr. L Gray
Cllr. S Jones
Cllr. Peter Jenkins

No Apologies for absence were received

In Attendance

Clerk, Mrs J de Rusett,
Cllr. C Motley – Unitary Councillor
Mr Bruce Orme and one parishioner

041/17: Election of Chairman and acceptance of office:

The Clerk sought nominations for the office of Chairman for 2017/2018.

Cllr. Jones **proposed** Cllr. Watts as Chairman for the forthcoming year: this nomination was **seconded** by Cllr. Pugh and was passed by a **unanimous vote**:

Cllr. Watts accepted the office of Chairman for 2017/2018 and signed an Acceptance of Office form.

042/17 – Completion by all councillors of Acceptance of Office Forms

As all councillors present were newly elected, each completed an Acceptance of Office form and Cllr. Peter Jenkins also completed and signed a Declaration of Pecuniary Interests form.

043/17 – Appointment of an Internal Auditor for 2017/2018

The appointment of Mrs Sue Hackett of Gonsal House, Concover as Internal Auditor was **proposed** by the Chairman **seconded** by Cllr. Jones and carried by a **unanimous vote**.

044/17 – Consideration and Approval of the Schedule of Receipts and Payments for the year ended 31.03.17

The Schedule of Receipts and Payments for the year ended 31.03.17 had been circulated by the Clerk and approved by the Internal Auditor.

After consideration of the Schedule, the Chairman **proposed** that the council accept and approves the Schedule as being a correct reflection of income and expenditure for the past year.

Proposal seconded by: Cllr. P Jenkins

Vote: carried by a unanimous vote.

(Copy annexed to these Minutes)

045/17 – Consideration of quotation for renewal of insurance for 2017/2018 and the sufficiency of the cover offered.

The Clerk had circulated the renewal quotation from the parish council's public liability insurance brokers, Came & Co. Three quotations had been obtained. The premium quoted by Came & Co. for 2017/2018 was £280 (last year was £273.75). Of the three quotations this one was the cheapest by a margin of £14. The cover offered was considered and deemed by the members as being sufficient for purpose.

The Chairman **proposed** that Came & Co's quotation be accepted for 2017/2018

Seconded by Cllr. Madeley

Vote: unanimous approval by the members.

046/17– Appointment of Representatives to the Local Joint Committee

The Chairman thanked those members who had attended meetings during the past year as the parish council's LJC representative. It was agreed between the members that they would take it in turns to attend the meetings, dependent upon availability.

There being no further AGM business to conduct, the Chairman closed the meeting at 8.00pm and proceeded with the ordinary business meeting.

MINUTES SIGNED BY Tony Madeley

DATED 19th June 2017